

ROWAN COLLEGE AT BURLINGTON COUNTY

**BOARD OF TRUSTEES
REGULAR PUBLIC MEETING**

Tuesday, October 17, 2023

**Host: Mt Laurel Campus
Room 138
900 College Circle
Mt. Laurel, New Jersey 08054**

MINUTES

CALL TO ORDER

Chair Dr. Anthony C. Wright welcomed everyone in attendance and called the meeting to order at 5:35PM.

FLAG SALUTE

The meeting was opened with the Flag Salute by all in attendance.

ROLL CALL

Board Present: Mr. Justin Braz, Mr. Kevin Brown, Ms. Lorraine Hatcher, Dr. James Kerfoot, Mr. Raymond Marini, Mr. Dorion Morgan, Mr. Gino Pasqualone, Ms. Regina Reed, Ms. Emily Schadt, Dr. Anthony Wright

Board Absent: Mr. Mickey Quinn

RCBC Present: Dr. Michael A. Cioce (President and Board Secretary), Ms. Kelly Grant (Board Solicitor), Michelle Russell, Mr. Martin Hoffman, Ms. Erica Franklin, Dr. David Spang, Dr. Anita Rudman, Mr. Andrew Eaton, Mr. Greg Volpe, Mr. Matthew Farr, Dr. Karen Montalto, Ms. Denise Bianrosa, Ms. Colleen Snyder, Ms. Ashley Pezzolla Ms. Jeanne Paulsen, Ms. Anne Edwards, Ms. Nicole Tavares, Ms. Tiffany Clayton (Penn Grad Student)Ms. Leidalis Cardona (Board Recorder) and various members of Rowan College at Burlington County Support Staff and Faculty.

Special Guests: Merit Nwaigwe

PUBLIC ANNOUNCEMENT

Ms. Jeanne Paulsen read the following statement: “In compliance with the Open Public Meetings Act, the Board passed a resolution on November 15, 2022, setting forth the date, time, and location of the regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on the College Website, sent to *The Burlington County Times*, *The Courier Post*, *The Trenton Times*, and the Burlington County Clerk. Subsequent Notice as to the location change for this meeting was posted on the College Website, sent to *The Burlington County Times*, *The Courier Post*, *The Trenton Times*, and the Burlington County Clerk on January 27, 2023.

MINUTES

Chair Wright asked for a motion to approve of the public minutes of the Regular Board Meeting on October 17, 2023, as submitted. With a motion by Trustee Dr. Kerfoot and a second by Trustee Gino Pasqualone, the minutes were approved as written with all in favor, with the abstentions from Trustee Dorion Morgan and Raymond Marini. There were no questions.

CORRESPONDANCE

Dr. Cioce notified the attendees that there was no correspondence.

REPORTS

1.) President's Report:

The President's Report was presented in written form to the Board, which included news and events from September 19, 2023 to October 17, 2023

Student Spotlight

- Five RCBC students participated in a global summit of young leaders from throughout the globe to solve Sustainable Development Goals put in place by the United Nations.
- The team included Samuel Adekunle, Eli Booth, Lauwinda Cherilus, Aislynn Fait and Merit Nwaigwe.
- Two of the five (Aislynn and Lauwinda) received awards for their work at the conference.
- Read a story about them at rbc.edu, which was written by Eli.

Committee Updates

- Academic
- Finance and Facilities
- Personnel

Semester start

- The college held its semesterly-gathering last month to re-dedicate our commitment to student success.
- After remarks from me and Dr. Archambault, teams participated in a stop, start or change exercise. Senior Leadership will distill their notes into an action plan.
- Monica Mushinski from payroll earned this semester's Barons Best Award.
- 27 employees received service pins for milestone anniversaries of 10-, 15-, 25- and 30-years.

Cybersecurity month

- The college launched a comprehensive internal and external cybersecurity awareness campaign.
- Events included a lecture from the state's Cyber Threat Outreach & Partnerships bureau, and a demonstration from students on RCBC's award-winning cyber team.
- The college also used this opportunity to highlight recent grants and partnerships that will improve the colleges' cybersecurity infrastructure and opportunities for students in this field:

- \$1 million from the N.J. Higher Education Technology Infrastructure Fund will upgrade and improve computer networks and Wi-Fi and make them faster and more secure.
 - \$400,000 from the National Science Foundation as part of a multi-college consortium aiming to strengthen partnerships among colleges and employers in emerging technological fields starting with cybersecurity. The effort also strives to boost diversity in these fields.
 - The N.J. Cybersecurity and Communications Integration Cell accepted RCBC into the State and Local Cybersecurity Grant Program that helps public institutions manage and reduce systemic cyber risk.
- Additionally, this week marked the culmination of a large-scale project to fully implement multi-factor authentication for all students and employees when logging into BaronOne, which is a portal to many college accounts.

Citizenship Ceremony

- The college celebrated 100 new Americans who took their Oath of Allegiance on campus as part of Constitution Week.
- The list of new citizens included Prachi Narayan, a medical doctor who emigrated from India in 2003 and has taught biology at the college as an adjunct instructor.

Student Spotlight

- Learn more about Alumni Trustee [Emily Schadt](#).
- [Isabella Caputi](#), who connected with RCBC while taking classes here during breaks at her senior institution, began medical school at the Rowan-Virtua School of Osteopathic Medicine.
- Hispanic Heritage month is a great time to read about two students [Pietra Mariela Araujo de Oliveira and Isabela Moreira Ferriera](#) who became friends at RCBC as international students from Brazil.

Upcoming events

- Click on <https://rcbc.edu/events>
- **Fall Open House** - October 21 from 10 am - 1 pm at the Mount Laurel Campus.
- **Burlington County School Counselors Association College Fair** - October 26, at 6 pm in the Student Success Center.
- **RCBC Transfer Fair**. November 8, from 10am - 1pm in the Student Success Center.
- **Arts Campus Exploration Night** - November 16, from 6 - 8:30pm, at the Mount Holly Campus.

November Board of Trustees Meeting - November 21, at 5:30pm at the Mount Laurel Campus.

Recognition of Service/Retirement and Presentation of Resolution:

- Ms. Anne Edwards - Assistant & Associate Dean of STEM, Liberal Arts Division
- Ms. Denise Bianrosa - Technical Support Specialist II, Office of Information Technology

President Cioce invited questions.

With no further questions, this concluded the President's Report.

2. **Board Reports**

A. **Finance/Facilities Committee:** Chair Dorion Morgan reported that the Finance/Facilities Committee met on Tuesday, October 10, 2023, at 4:00PM, and the Committee discussed various finance and facilities matters.

Trustee Morgan proceeded with a review of Tabs 1 through 4 for the Board's consideration:

Finance/Facilities Committee Action (Resolution(s) for Approval)

Tab #1: Resolution # 2023-290-01, A Resolution to approve and ratify requested business-related travel.

Tab #2: Resolution # 2023-290-02, A Resolution to approve and ratify certain agreements and contracts.

Tab #3: Resolution # 2023-290-03, A Resolution to award a contract to **Ricoh USA, Inc.** for a multifunctional fleet copier/device lease agreement, for a five-year term, in the amount of **\$311,063.40**

Tab #4 Resolution 2023-290-04, A Resolution to award a contract to **Dell Marketing, L.P.** for the purchase of seventy (70) Dell 22 Monitors, in the amount of **\$61,660.20**.

Chair Wright invited questions on the resolutions and there were none. Chair Wright requested a motion to move Tabs 1 through 4, as recommended by the Finance/Facilities Committee. With a motion by Trustee Lorraine Hatcher and a second by Trustee Regina Reed, the Board approved Resolutions 1 through 4 with all in favor, none opposed. This concluded the Finance/Facilities Committee Report.

B. **Personnel Committee:** Chair Kevin Brown announced that the Personnel Committee met in person on Wednesday, October 11, 2023, at 4pm, and the Committee discussed various personnel matters.

This concluded the Personnel Committee Report and Committee Chair Brown proceeded with a review of Tabs 5 through 7 for the Board's consideration:

Personnel Committee Action (Resolution(s) for Approval)

Tab #5 Resolution # 2023-290-05, A Resolution to approve personnel actions for Rowan College at Burlington County.



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
OCTOBER 17, 2023**

RESOLUTION #2023-290-01

TO APPROVE AND RATIFY REQUESTED BUSINESS-RELATED TRAVEL

FOR APPROVAL

1) Grant-Funded Travel

None.

2) Operational

David Spang, Senior Vice President & Provost, Conference for Industry and Education Collaboration, Garden Grove, CA, February 6, 2024 to February 9, 2024, with approximated travel expenses of **\$3,000**.

Nicole Salamatin, Director of Institutional Research, Office of Institutional Research, AIR Forum, Denver, CO, May 28, 2024 to May 31, 2024, with approximated travel expenses of **\$2,200**.

Martin Hoffman, Chief Information Officer, Executive, ITC Annual Conference, Las Vegas, NV, February 18, 2024 to February 21, 2024, with approximated travel expenses of **\$2,200**.

Karen Archambault, Vice President of Enrollment Management and Student Success, EMSS, AAC&U Annual Meeting, Washington D.C., January 17, 2024 to January 19, 2024, with approximated travel expenses of **\$1,800**.

Elisa Bogdan, Grants Compliance & Monitoring Specialist, Annual Grants Training by the National Grants Management Association, Washington D.C., February 27, 2024 to March 1, 2024 with approximated travel expenses of **\$2,400**.



FOR RATIFICATION

1) Grant-Funded Travel

None.

2) Operational

Erika Baldt, Liberal Arts Professor, Katherine Mansfield Conference, Fontainebleau, France, October 13, 2023 to October 15, 2023, with approximated travel expenses of **\$987.46**.

FOR REIMBURSEMENT

None.




*******CERTIFICATION OF THE SECRETARY*******


IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, October 17, 2023**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote			7	0	0			
Roll Call								
1 Justin Braz								1
2 Kevin Brown								2
3 Lorraine Hatcher	√							3
4 James Kerfoot, Vice Chair								4
5 Raymond Marini								5
6 Dorion Morgan								6
7 Gino Pasqualone								7
8 Mickey Quinn						x		8
9 Regina Reed		√						9
10 Vacant								10
11 Anthony C. Wright, Chairperson								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting



Dr. Anthony C. Wright
Chairperson



Dr. Michael A. Cioce
Board Secretary



Rowan College at BURLINGTON COUNTY

BOARD OF TRUSTEES MEETING OCTOBER 17, 2023

RESOLUTION #2023-290-02

TO APPROVE AND RATIFY CERTAIN AGREEMENTS AND CONTRACTS

FOR APPROVAL:

1. To approve a software license contract with **CourseMaven**, doing business as **DualEnroll.com**, providing the DualEnroll Program for a one-year term, starting November 1, 2023 through October 30, 2024, in the amount of **\$31,769.00**. (Multiple bids were reviewed and per N.J.S.A. 18A:64A-25.19 the lowest responsible quotation received which is most advantageous to the college was selected. See narrative on following pages.)
2. To approve a subscription license, services and support with **BoardEffect, a Diligent Corporation Brand**, for corporate governance software to improve and streamline Board Governance processes for a one-year term, November 1, 2023 to October 31, 2024, in the amount of **\$10,500**. (Multiple bids were reviewed and per N.J.S.A. 18A:64A-25.19 the lowest responsible quotation received which is most advantageous to the college was selected. See narrative on following pages.)
3. To approve a subscription license with **HappyFox Inc.** for Enterprise Plan, Enterprise Annual maintenance software, for the Marketing Department, for a one-year term, November 1, 2023 through November 1, 2024, in the amount of **\$10,432.80**. (Multiple bids were reviewed and per N.J.S.A. 18A:64A-25.19 the lowest responsible quotation received which is most advantageous to the college was selected. See narrative on following pages.)
4. To approve a subscription with **Overdrive**, for a one-year term in the amount of **\$4,750.00**. (Per N.J.S.A. 18A:64A-25.19 the contract is below 20% of the bid threshold of \$41,600 (\$8,320). Due diligence has been performed which justifies the award. See narrative on following pages.)
5. To approve an online subscription with **OVID Technologies, Inc.**, for the accessibility of four journal subscriptions to meet the Nursing Program's accreditation requirements, for a one-year term, December 31, 2023 through December 31, 2024, in the amount of **\$5,151.00**. (Per N.J.S.A. 18A:64A-25.19 the contract is below 20% of the bid threshold of \$41,600 (\$8,320). Due diligence has been performed which justifies the award. See narrative on following pages.)
6. To approve a subscription with **EBSCO Industries**, for various online journals for the College Library, for a one-year term, January 1, 2024 through December 31, 2024, in the amount of **\$16,133.86**. (Multiple bids were reviewed and per N.J.S.A. 18A:64A-25.19 the lowest responsible quotation received which is most advantageous to the college was selected. See narrative on following pages.)
7. To approve a clinical affiliation site agreement with **Northbrook Behavioral Health Hospital** for clinical training and instructional purposes for the college's Nursing Program, for a one-year term, November 1, 2023 through October 31, 2024.

8. To approve a professional services contract with **Alacrinet Consulting Services, Inc.**, for network penetration testing, for an amount not-to-exceed **\$10,500.00**. (Multiple bids were reviewed and per N.J.S.A. 18A:64A-25.19 the lowest responsible quotation received which is most advantageous to the college was selected. See narrative on following pages.)
9. To approve a contract with **ePlus Technologies** to perform a wireless site survey assessment at the Mount Laurel, NJ college campus location in order to provide recommendations on wireless access point locations, in the amount of **\$40,500.00**. (Multiple bids were reviewed and per N.J.S.A. 18A:64A-25.19 the lowest responsible quotation received which is most advantageous to the college was selected. See narrative on following pages.)
10. To approve a consulting services contract with **Almy Educational Consulting, LLC**, to begin November 1, 2023 and conclude June 30, 2024, in the amount of **\$6,800.00**. (Per N.J.S.A. 18A:64A-25.5(1) this is an advertising exception, professional services. See narrative on following pages.)

FOR RATIFICATION:

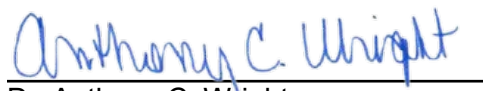
None.

*******CERTIFICATION OF THE SECRETARY*******

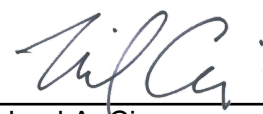
IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, October 17, 2023**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt
Voice Vote			7	0	0		
Roll Call							
1 Justin Braz							1
2 Kevin Brown							2
3 Lorraine Hatcher	√						3
4 James Kerfoot, Vice Chair							4
5 Raymond Marini							5
6 Dorion Morgan							6
7 Gino Pasqualone							7
8 Mickey Quinn						x	8
9 Regina Reed		√					9
10 Vacant							10
11 Anthony C. Wright, Chair							11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting



Dr. Anthony C. Wright
Chairperson



Dr. Michael A. Cioco
Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
OCTOBER 17, 2023**

RESOLUTION #2023-290-03

**TO AWARD A CONTRACT TO RICOH USA, INC. FOR A MULTIFUNCTIONAL
FLEET COPIER/DEVICE LEASE AGREEMENT, FOR A FIVE-YEAR TERM,
IN THE AMOUNT OF \$311,063.40**

WHEREAS, the College has a need to provide multifunctional fleet copiers/devices to various departments throughout the College; and

WHEREAS, the proposed solution was designed to maximize the efficiency and effectiveness of our new multi-functional devices while continuing to incorporate scanning, printing copying, and faxing functionality; and

WHEREAS, Ricoh USA, Inc. currently provides multifunction fleet copier/devices; and

WHEREAS, the College solicited proposals from vendors to provides multifunction fleet copier/devices to the College; and

WHEREAS, three (3) prospective vendors responded to the College's solicitation for proposals; and

WHEREAS, the College has determined, based on price and other factors considered, that it is in the best interests of the College to award a five-year contract to **Ricoh USA, Inc.**; and

WHEREAS, the lease agreement is for a five (5) year term and includes thirty-three (33) devices and no monthly minimum clicks per device; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.4, it appears in the best interest of the College to award a contract to **Ricoh USA, Inc.**, PO Box 41564, Philadelphia, PA 19101; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.4, the President recommends the award of this contract to the following vendor: **Ricoh USA, Inc.**, PO Box 41564, Philadelphia, PA 19101;

NOW, THEREFORE, BE IT RESOLVED by the Trustees of the College now assembled in public session this 17th day of October, 2023, that a contract be awarded to **Ricoh USA, Inc.**, for a five-year term, in the amount of **\$311,063.40 (\$62,212.68 annually)**.



*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the Fiscal Year 2024 Operating budget to pay for the contract between Rowan College at Burlington County and **Ricoh USA, Inc.**

The money necessary to fund said contract is **\$311,063.40 (\$62,212.68 annually)**. The contract is subject to the availability of funds and upon approval of the contract the funds will be charged to the following budget line item appropriations:

1-10410-9601 (General Institutional, Maintenance Contracts)

Kevin Kerfoot


Kevin Kerfoot
Chief Financial Officer

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Regular Monthly Meeting held on Tuesday, October 17, 2023** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote			7	0	0			
Roll Call								
1 Justin Braz								1
2 Kevin Brown								2
3 Lorraine Hatcher	√							3
4 James Kerfoot, Vice Chair								4
5 Raymond Marini								5
6 Dorion Morgan								6
7 Gino Pasqualone								7
8 Mickey Quinn						x		8
9 Regina Reed		√						9
10 Vacant								10
11 Anthony C. Wright, Chairperson								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


 Dr. Anthony C. Wright
 Chairperson


 Dr. Michael A. Cioce
 Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
OCTOBER 17, 2023**

RESOLUTION #2023-290-04

TO AWARD A CONTRACT TO DELL MARKETING, L.P. FOR THE PURCHASE OF DELL MONITORS TO UPGRADE SPECIFIC STUDENT LABS ON CAMPUS IN AN AMOUNT NOT TO EXCEED \$61,660.20 (CONTRACT #C00000005003)

WHEREAS, the College has a need to purchase computer monitors to upgrade and;

WHEREAS, the IT refresh plan calls for the College to maintain a PC inventory that ensures that the technology utilized on campus is less than five (5) years; and

WHEREAS, the new monitors will be used to upgrade equipment throughout the Mt. Laurel campus; and

WHEREAS, the New Jersey County College Contracts Law (N.J.S.A. 18A:64A-25.9) permits purchases for supplies, materials, and services through State agencies; and

WHEREAS, these computers are included under New Jersey Contract #C00000005003; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9, it appears in the best interest of the College to award a contract to **Dell Marketing LP**, 1 Dell Way, Round Rock, TX 78760 (#C00000005003); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9, the President recommends the award of this contract to the following vendor: **Dell Marketing LP**, 1 Dell Way, Round Rock, TX 78760 (#C00000005003);

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 17th day of October 2023, that a contract be awarded to **Dell Marketing LP** in an amount not to exceed **\$61,660.20**.



*****CERTIFICATE OF AVAILABILITY OF FUNDS*****

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the fiscal year 2024 Operating budget to pay for the contract between Rowan College at Burlington County and **Dell Marketing LP**.

The money necessary to fund said contract is not to exceed **\$61,660.20**. The contract is subject to the availability of funds and upon approval of the contract the funds will be charged to the following budget line item appropriations:

1-00800-9506 (Information Systems, Furniture & Equipment)

Kevin Kerfoot

Kevin Kerfoot
Chief Financial Officer




*****CERTIFICATION OF THE SECRETARY*****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly **Meeting held on Tuesday, October 17, 2023** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt
Voice Vote			7	0	0		
Roll Call							
1 Justin Braz							1
2 Lorraine Hatcher	√						2
3 Kevin Brown							3
4 James Kerfoot, Vice Chair							4
5 Raymond Marini							5
6 Gino Pasqualone							6
7 Mickey Quinn						x	7
8 Dorion Morgan							8
9 Regina Reed		√					9
10 Vacant							10
11 Anthony C. Wright, Chairperson							11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


 Dr. Anthony C. Wright
 Chairperson


 Dr. Michael A. Cioce
 Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
OCTOBER 17, 2023**

RESOLUTION #2023-290-05

**TO APPROVE PERSONNEL ACTIONS FOR
ROWAN COLLEGE AT BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has identified the need for additions, modifications and separation of employment of certain positions; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

William Trowbridge as Instructional Technology Generalist at \$42,000;
Alison English as Health Sciences Assistant at \$40,000;
Brianna Holden as PT Student Services Associate at \$17/hour;
Chelsi Nixon as PT Public Safety Officer at \$14.13/hour;
Joe Sapienza as PT Public Safety Officer at \$14.13/hour;
Teagan Havens as PT Art Model at \$20/hour; and

WHEREAS, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Jennifer Rienzi as PT Tutor at \$17/hour;
Mimi Oliveira as Student Services Specialist at \$33,556;
Margaret Warburton as Admissions Counselor at \$36,000
Taylor Paglione as Dental Lab Coordinator at \$55,825; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated academic areas for the following adjunct and part-time trainer listings, namely;

Adjuncts, STEM;
None; and

Adjuncts, Liberal Arts;
None; and



Adjuncts, Nursing and Health Sciences;
Bernstein, Richard; Rhoadarmer, Maria; and

Part-Time Trainers;
Cassidy, Stephanie; Kalup, Erin; Catalina Conde Para, Paula; and

EMT Trainers/EMT Aides;
Colucciello, Jennifer; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the separation of employment of employees, namely;

Zachary Goncalves, PT Custodian, Facilities;
Brandon Muzyka, PT Academic Advisor, EMSS;
Robin Ortutay, Adjunct, Health Sciences;
Tracy Iglesias, Instructor, Health Sciences;
Marissa Brook, Assistant Director of Human Resources, Human Resources; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the termination of employment of employees, namely;

Kisha Garrett, Business Development Solutions Coordinator, WDI; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, to make an exception to the Tuition Reimbursement Program, namely:

None; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of the following leave of absences, namely;

Tyler Sinnwell, EMSS, Unpaid Leave;
Jessica Liberatore-Maguire, Liberal Arts, Unpaid & Paid Leave;
Barbara Miller, Liberal Arts, Paid Leave;
Frank Caranci, Liberal Arts Unpaid Leave;
Kisha Garrett, WDI, Paid Leave; and



WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of eliminating certain positions from the college, namely;

None; and

WHEREAS, the Board of Trustees has the authority to appoint or modify said full time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees and/or separate said employees;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 17th day of October 2023, hereby approves the above stated personnel actions for Rowan College at Burlington County.

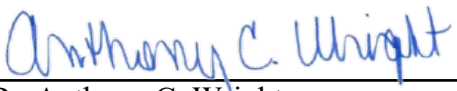



*****CERTIFICATION OF THE SECRETARY*****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, October 17, 2023**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt
Voice Vote			7	0	0		
Roll Call							
1 Justin Braz							1
2 Kevin Brown							2
3 Lorraine Hatcher							3
4 James Kerfoot, Vice Chair							4
5 Raymond Marini							5
6 Dorion Morgan	√						6
7 Gino Pasqualone		√					7
8 Mickey Quinn						×	8
9 Regina Reed							9
10 Vacant							10
11 Anthony C. Wright, Chairperson							11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


 Dr. Anthony C. Wright
 Chairperson


 Dr. Michael A. Cioce
 Board Secretary

Tab #6 Resolution # 2023-290-06, A Resolution To approve drafted holiday schedules: 2024 to 2027 and 2027 to 2030.

Tab #7 Resolution # 2023-290-07, A Resolution approving the following new Board policy:
a. Policy No. 916 - Board of Trustees Conflict of Interest Statement Policy

Chair Wright invited questions on the resolutions and there were none. Chair Wright requested a motion to move Tabs 5 through 7, as recommended by the Personnel Committee. With a motion by Trustee Dorion Morgan and a second by Trustee Regina Reed, the Board approved Resolutions 5 through 7 with all in favor, none opposed. This concluded the Finance/Facilities Committee Report.

C. Academic Committee: Chair Dr. James Kerfoot, reported that the Academic Committee met in person on Tuesday, October 10, 2023, at 3pm and the Committee discussed various Academic matters. This concluded the Academic Committee Report and Committee Chair Dr. James Kerfoot proceeded with a review of Tabs 7 for the Board's consideration:

Academic Committee Action (Resolution(s) for Approval)

Tab #8 Resolution # 2023-262-08: A Resolution for approval to apply and accept the fiscal year 2024 from the NJ Pathways to Career Opportunities Initiative - Infrastructure, Construction, Technology, Innovation & Logistics in the amount of **\$141,955.00**, for work to be completed October 1, 2023 to May 31, 2024.

Chair Wright invited questions on the resolutions and there were none. Chair Wright requested a motion to move Tab 8, as recommended by the Academic Committee. With a motion by Trustee Raymond Marini and a second by Trustee Gino Pasqualone, the Board approved Resolution 8 with all in favor and none opposed. This concluded the Academic Committee Report

COMMENTS FROM THE PUBLIC

Chair Wright invited comments from the public. Support Staff and Faculty members Ms. Samantha Russell, Ms. Amber Ciccanti Ms. Anne Tokazewski, Ms. Corvena Francis-Denton, Mr. William Wend respectively, made comments in regard to contract settlements.

Rowan College at Burlington County
Human Resources

TO: All College Employees
SUBJECT: Holiday Schedules

July 1, 2024 – June 30, 2025

Thursday, July 4, 2024	Independence Day
Monday, September 2, 2024	Labor Day
Thursday, November 28, 2024	Thanksgiving Holiday
Friday, November 29, 2024	Thanksgiving Holiday
Monday, December 23, 2024	Winter Holiday
Tuesday, December 24, 2024	Winter Holiday
Wednesday, December 25, 2024	Winter Holiday
Thursday, December 26, 2024	Winter Holiday
Friday, December 27, 2024	Winter Holiday
Monday, December 30, 2024	Winter Holiday
Tuesday, December 31, 2024	Winter Holiday
Wednesday, January 1, 2025	New Year's Day
Monday, January 20, 2025	Martin Luther King Jr. Day
Monday, May 26, 2025	Memorial Day
Friday, June 20, 2025	Juneteenth Day

July 1, 2025 – June 30, 2026

Friday, July 4, 2025	Independence Day
Monday, September 1, 2025	Labor Day
Thursday, November 27, 2025	Thanksgiving Holiday
Friday, November 28, 2025	Thanksgiving Holiday
Wednesday, December 24, 2025	Winter Holiday
Thursday, December 25, 2025	Winter Holiday
Friday, December 26, 2025	Winter Holiday
Monday, December 29, 2025	Winter Holiday
Tuesday, December 30, 2025	Winter Holiday
Wednesday, December 31, 2025	Winter Holiday
Thursday, January 1, 2026	New Year's Day
Monday, January 19, 2026	Martin Luther King Jr. Day
Monday, May 25, 2026	Memorial Day
Friday, June 19, 2026	Juneteenth Day

July 1, 2026 – June 30, 2027

Friday, July 3, 2026	Independence Day
Monday, September 7, 2026	Labor Day
Thursday, November 26, 2026	Thanksgiving Holiday
Friday, November 27, 2026	Thanksgiving Holiday
Thursday, December 24, 2026	Winter Holiday
Friday, December 25, 2026	Winter Holiday
Monday, December 28, 2026	Winter Holiday
Tuesday, December 29, 2026	Winter Holiday
Wednesday, December 30, 2026	Winter Holiday
Thursday, December 31, 2026	Winter Holiday
Friday, January 1, 2027	New Year's Day
Monday, January 18, 2027	Martin Luther King Jr. Day
Monday, May 31, 2027	Memorial Day
Friday, June 18, 2027	Juneteenth Day

Rowan College at Burlington County
Human Resources

TO: All College Employees
SUBJECT: Holiday Schedules

July 1, 2027 – June 30, 2028

Monday, July 5, 2027	Independence Day
Monday, September 6, 2027	Labor Day
Wednesday, November 24, 2027	Thanksgiving Holiday
Thursday, November 25, 2027	Thanksgiving Holiday
Friday, November 26, 2027	Thanksgiving Holiday
Friday, December 24, 2027	Winter Holiday
Monday, December 27, 2027	Winter Holiday
Tuesday, December 28, 2027	Winter Holiday
Wednesday, December 29, 2027	Winter Holiday
Thursday, December 30, 2027	Winter Holiday
Friday, December 31, 2027	Winter Holiday
Monday, January 17, 2028	Martin Luther King Jr. Day
Monday, May 29, 2028	Memorial Day
Friday, June 16, 2028	Juneteenth Day

July 1, 2028 – June 30, 2029

Tuesday, July 4, 2028	Independence Day
Monday, September 4, 2028	Labor Day
Wednesday, November 22, 2028	Thanksgiving Holiday
Thursday, November 23, 2028	Thanksgiving Holiday
Friday, November 24, 2028	Thanksgiving Holiday
Monday, December 25, 2028	Winter Holiday
Tuesday, December 26, 2028	Winter Holiday
Wednesday, December 27, 2028	Winter Holiday
Thursday, December 28, 2028	Winter Holiday
Friday, December 29, 2028	Winter Holiday
Monday, January 1, 2029	New Year's Day
Monday, January 15, 2029	Martin Luther King Jr. Day
Monday, May 28, 2029	Memorial Day
Friday, June 15, 2029	Juneteenth Day

July 1, 2029 – June 30, 2030

Wednesday, July 4, 2029	Independence Day
Monday, September 3, 2029	Labor Day
Thursday, November 22, 2029	Thanksgiving Holiday
Friday, November 23, 2029	Thanksgiving Holiday
Monday, December 24, 2029	Winter Holiday
Tuesday, December 25, 2029	Winter Holiday
Wednesday, December 26, 2029	Winter Holiday
Thursday, December 27, 2029	Winter Holiday
Friday, December 28, 2029	Winter Holiday
Monday, December 31, 2029	Winter Holiday
Tuesday, January 1, 2030	New Year's Day
Monday, January 21, 2030	Martin Luther King Jr. Day
Monday, May 27, 2030	Memorial Day
Friday, June 21, 2030	Juneteenth Day



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
OCTOBER 17, 2023**

RESOLUTION #2023-290-07

ADOPTION/AFFIRMATION OF CERTAIN BOARD POLICIES

WHEREAS, the Board requested that College administrative staff, along with counsel, review existing Board Policies and provide advice and recommendations regarding said policies; and

WHEREAS, at its request, the College has provided the Board with certain draft and amended policies; and

WHEREAS, the various Committees of the Board have undertaken a review of the proposed policies and have recommended that the proposed policies be affirmed, which may require the modification of certain existing policies; and

WHEREAS, the Board concurs with the recommendations of the various Committees and has determined to take formal action with respect thereto;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 17th day of October 2023, that:

1. The policies attached hereto and incorporated herein by reference be approved and adopted as written.
2. Be it further resolved that the policies attached hereto are effective immediately.
3. Be it further resolved that the College is authorized to do all things legal and proper to finalize College policies in accordance with the attached, including incorporating any amendments or modifications of existing policy.

ROWAN COLLEGE AT BURLINGTON COUNTY



**BOARD OF TRUSTEES MEETING
OCTOBER 17, 2023**

BOARD POLICIES UPDATES

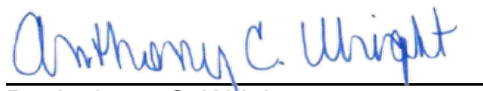
	Policy No.	Title
1	916	Board of Trustees Conflict of Interest Statement

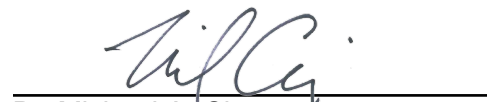
*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, October 17, 2023**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote			7	0	0			
Roll Call								
1 Justin Braz								1
2 Kevin Brown								2
3 Lorraine Hatcher								3
4 James Kerfoot, Vice Chair								4
5 Raymond Marini								5
6 Dorion Morgan	√							6
7 Gino Pasqualone		√						7
8 Mickey Quinn						x		8
9 Regina Reed								9
10 Vacant								0
11 Anthony C. Wright, Chairperson								1

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


 Dr. Anthony C. Wright
 Chairperson


 Dr. Michael A. Cioco
 Board Secretary



TITLE: Board of Trustees Conflict of Interest Statement

DATE ADOPTED: October 17, 2023

EFFECTIVE DATE: Immediate

SUPERSEDES: N/A

SECTION A: Policy Statement

1. Addresses issues of actual, potential, or perceived conflicts of interest involving members of the Board of Trustees, Rowan College at Burlington County.
2. Establishes a requirement for the filing of an annual Conflict of Interest Form by members of the Board of Trustees, Rowan College at Burlington County.
3. Sets forth the applicability of the New Jersey Conflicts of Interest statute (N.J.S.A. 52:13D 12 et seq.) to members of the Board of Trustees, Rowan College at Burlington County.

SECTION B: Reason for Policy

1. To clarify the existing conflicts of interest law and policy applicable to members of the Board of Trustees, Rowan College at Burlington County.
2. To ensure that no detriment or appearance of detriment to the College's interests results from a conflict between the best interests of the College and any personal, financial, or other interest of a Trustee of the College.

SECTION C: Who Should Read This Policy

Members of the Board of Trustees, Rowan College at Burlington County.

SECTION D: Resources

[New Jersey Conflicts of Interest statute \(N.J.S.A. 52:13D-12 et seq.\)](#)

BOARD POLICY

Under the auspices of the State of New Jersey and the County of Burlington Rowan College at Burlington County provides public higher education services. The College is "impressed with a public trust," and members of the Board of Trustees have a fiduciary duty to the College. A Trustee's fiduciary duty provides that he or she shall always be guided by the best interests of the



College. Thus, Trustees may not act on matters in which they have a financial or personal interest that might interfere with the performance of their duties. This policy addresses how issues of actual, potential, or perceived conflict should be addressed. Particular care shall be exercised by the Trustees to assure that no detriment or appearance of detriment to the College's interests results from a conflict between those interests and any personal, financial, or other interests which a Trustee may have.

I. Applicability of the New Jersey Conflicts of Interest Statute (N.J.S.A. 52:13D-12 et seq.)

Pursuant to N.J.S.A. 40A:9-22.4, members of the Board of Trustees are subject to the provisions of the Local Government Ethics Law (N.J.S.A. 40A:9-22.1 et seq.) The general standards of conduct in the New Jersey Conflicts of Interest Statute specifically applicable to members of the Board of Trustees are set forth in the Code of Ethics approved by the State Ethics Commission (formerly known as the Executive Commission on Ethical Standards) (the language reflects the wording found in the New Jersey Conflicts of Interest Law):

1. Members of the Board of Trustees, Rowan College at Burlington County shall not have any interest, financial or otherwise, direct or indirect, or engage in any business or transaction, or professional activity, that is in substantial conflict with the proper discharge of his or her duties in the public interest.
2. Members of the Board of Trustees, Rowan College at Burlington County who engage in any particular business, profession, trade, or occupation which is subject to licensing or regulation by a specific agency of State Government shall promptly file notice of such activity with the Office of the President.
3. Members of the Board of Trustees, Rowan College at Burlington County shall not use or attempt to use their official positions at the College to secure unwarranted privileges or advantages for themselves or others.
4. Members of the Board of Trustees, Rowan College at Burlington County shall not act in their official capacities in any matter wherein they have a direct or indirect personal financial interest that might reasonably be expected to impair their objectivity or independence of judgment.
5. Members of the Board of Trustees, Rowan College at Burlington County shall not accept any gifts, favors, services, or other things of value under circumstances from which it might be reasonably inferred that such gifts, services, or other things of value were given or offered for the purpose of influencing them in the discharge of their official duties.
6. Members of the Board of Trustees, Rowan College at Burlington County shall not undertake any employment or service, whether compensated or not, which might reasonably be expected to impair their objectivity and independence of judgment in the exercise of official duties.
7. Members of the Board of Trustees, Rowan College at Burlington County shall not knowingly act in any way that might reasonably be expected to create an impression or suspicion among the public having knowledge of their acts that they may be engaged in conduct violative of their trust as a Special State officer.

II. Identification of Potential Conflict of Interest Situations

Pursuant to the New Jersey Conflict of Interest Statute, Members of the Board of Trustees, must recuse themselves from a matter involving an outside entity in which they or an immediate



family member have an interest as set forth below:

1. Any financial interest, direct or indirect, exceeding 10% of the profit, assets, or stock of that outside entity or any financial interest, of whatever magnitude, that is incompatible with the discharge of his or her public duties; or
2. Any personal interest, direct or indirect, that is incompatible with the discharge of their public duties with respect to that matter. An incompatible financial or personal interest includes, but is not limited to, outside employment; a debtor/creditor relationship; a fiduciary relationship; a source of income; any matter pertaining to a relative or cohabitant; a relationship with a person providing funds, goods or services without compensation; any matter pertaining to a business associate or business investment; and a leadership role in a professional or trade organization, where such relationship or interest might reasonably be expected to impair a Trustee's objectivity and independence of judgment in the exercise of his or her official duties, or might reasonably be expected to create an impression or suspicion among the public having knowledge of his or her acts that he or she may be engaged in conduct violative of his or her trust as a Trustee.

III. Annual Conflict of Interest Form

Each member of the Board of Trustees shall be required to file with the Secretary of the Board and the Office of the President an annual Conflict of Interest Form within 30 days of the Reorganizational Meeting, certifying: (1) that he or she has read the Conflicts of Interest Policy

for Members of the Board of Trustees, Rowan College at Burlington County; and (2) agrees to be governed by it; and (3) agrees not to disclose any confidential information acquired in the course of College service which is not generally available to the public.

The form will include the following questions:

1. Please list any occupation, trade, business, profession, or employment presently engaged in by you and each member of your immediate family:
2. Do you hold a license issued by a state agency that entitles you to engage in a particular occupation, trade, business, profession, or employment?

_____ Yes _____ No

If yes, please list the license held, the issuing state, and whether the license is active:

3. Are you or a member of your immediate family employed by the College or have you or a member of your immediate family received or expect to receive payment, compensation, or remuneration from the College?

_____ Yes _____ No

If yes, please list the name of the individual, their relationship to you, and the position for which payment or compensation is received or expected to be received



BOARD POLICY

No. 916

below:

4. Are you or a member of your immediate family an officer, director, trustee, partner (general or limited), employee or regularly retained consultant (compensated or uncompensated) of any company, firm, or organization (profit or non-profit) that presently has business dealings with the College or which might reasonably be expected to have business dealings with the College in the coming year?

_____ Yes _____ No

If yes, please list the name of the individual and their relationship to you, the name of the company, firm, or organization, the position held, and the nature of the business which is currently being conducted with the College or which may reasonably be expected to be conducted with the College in the coming year:

5. Do you or does any member of your immediate family have a financial interest of 10% or greater in a company, firm, or organization that currently has business dealings with the College or which may reasonably be expected to have such business dealings with the College in the coming year?

_____ Yes _____ No

If yes, please list the name of the individual holding the interest and their relationship to you, the name of the company, firm, or organization, the nature of the interest, and the nature of the business which is currently being conducted with the College or which may reasonably be expected to be conducted with the College in the coming year:

6. Have you or a member of your immediate family accepted gifts, gratuities, lodging, dining, or entertainment that might reasonably appear to influence your judgment or actions concerning the business of the College?

_____ Yes _____ No

If yes, please provide the details below:

If any material change to the responses provided on the annual Conflict of Interest Form occurs before the next form is due, the Trustee is required to update the information on the form in writing and submit the update to the Office of the President.

IV. Procedures for Disclosure and Management of Conflicts of Interest

In the event, that the College is considering any transaction that may constitute a conflict of interest for a Trustee at the first knowledge of such a transaction the Trustee must disclose the precise nature of the interest (unless previously disclosed) to the Office of the President who shall assist the Trustee in determining whether recusal is appropriate. The Office of the President may also, from time to time, bring a potential conflict of interest to the attention of a Trustee. The Office of the President shall seek guidance from the Solicitor where necessary. The Solicitor shall promptly make a determination as to whether such interest constitutes a conflict of interest



requiring recusal and shall notify the Trustee, the Chair of the Board of Trustees, and the College President. Recusal constitutes a bar to any participation by the Trustee on the matter which relates to the Trustee's financial or personal interest and includes a prohibition on all communication by the Trustee on the matter to any other Trustee. Recusal specifically requires that the Trustee not receive subsequent communications, documents, or records regarding the proposed matter. In addition, the Trustee must absent himself or herself from the room during consideration or discussion of the proposed matter during a Board meeting. Recusal also requires that the Trustee may not cast a vote on such an issue.

This policy statement shall be interpreted and applied in a manner that will best serve the interests of the College. Should a Trustee disagree that a matter requires his or her recusal, the Solicitor, in consultation with the Chair of the Board of Trustees and the College President, shall make the final, written determination. The written determination shall be transmitted to the Trustee, the Chair of the Board of Trustees, and the College President.

On an annual basis, the Office of the President shall provide a summary report to the Board of Trustees summarizing the results of these disclosures and the ways in which they were addressed.

A handwritten signature in black ink, appearing to read "Tiff Ci".

10/17/2023

President

Date:

A handwritten signature in blue ink, appearing to read "Anthony C. Wright".

10/17/2023

Chairman

Date:



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
OCTOBER 17, 2023**

RESOLUTION # 2023-290-08

**APPROVAL TO APPLY FOR AND ACCEPT THE FISCAL YEAR 2024 FROM THE NJ
PATHWAYS TO CAREER OPPORTUNITIES INITIATIVE – INFRASTRUCTURE,
CONSTRUCTION, TECHNOLOGY, INNOVATION & LOGISTICS IN THE AMOUNT
OF \$141,955.00 FOR WORK TO BE COMPLETED OCTOBER 01, 2023 TO MAY 31,
2024**

WHEREAS, the College in coordination with Hudson County Community College, Salem Community College and Union County College are working to create educational pathways and develop procedures to address infrastructure, construction, supply chain & logistic employer needs and provide a pathway for jobseekers and workers to increase salaries.

WHEREAS, the College received notification from the NJ Pathways To Career Opportunities Initiative – Infrastructure, Construction & Logistics, of eligibility for funding in the amount of **\$141,955.00** for fiscal year 2024; and

WHEREAS, the funding represents payment to the College for services related to (1) improving the alignment of training and the needs of employers in New Jersey's Infrastructure and Construction industry, (2) developing new education and training programs aligned with the needs of employers, and (3) delivering education and training tied to the of employers in the supply chain industry; and

WHEREAS, the College in alignment with the approved work plan will:

- Continue to work with the Enrollment Management Department to incorporate an industry recognized credential into the High School Quick Steps Dual Enrollment Agreements;
- Work with Broward College's Center for Supply Chain Education to develop a MOU/partnership to include all 18 community colleges;
- Integrate and promote high school quick step program enrollment to the RCBC Adult Basic Education program, to build on its IET Integrated Education and Training process to support learners as a concurrent learning track or as an immediate next step upon completion;
- Develop a proposal to implement a credit-bearing certificate pathway as a bridge for those from the non-credit and high school program pathways;
- Develop a professional development toolkit for the High School Quick Step Program that includes materials to support the program, the prior learning assessment process, and materials that clearly outline all viable educational pathways options that presents a clear pathway into industry or to degree, to meet the needs of a variety of student groups; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees, assembled in public session this 17th day of October 2023, hereby authorizes the College to accept the NJ Pathways



Centers of Workforce Innovation – Supply Chain & Logistics 2024 funding in the amount of **\$141,955.00**





*****CERTIFICATION OF THE SECRETARY*****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, October 17, 2023**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt
Voice Vote			7	0	0		
Roll Call							
1 Justin Braz							1
2 Kevin Brown							2
3 James Kerfoot, Vice Chair							3
4 Raymond Marini	√						4
5 Dorion Morgan							5
6 Lorraine Hatcher							6
7 Gino Pasqualone		√					7
8 Mickey Quinn						x	8
9 Regina Reed							9
10 Vacant							10
11 Anthony C. Wright, Chairperson							11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


 Dr. Anthony C. Wright
 Chairperson


 Dr. Michael A. Gioce
 Board Secretary

COMMENTS FROM THE BOARD

Chair Wright invited comments from the Board. Rowan College at Burlington County Board (RCBC) Secretary Dr. Cioce informed the Board the Faculty and Support Staff last offer by the College was unresponded to and impasse was filed by both units in August. Dr. Cioce stated there were multiple Faculty members who spoke that are in line for increases and suggested they get clarification from their leadership.

Chair Wright added that in terms of the role, intent, and purpose of education which is to produce functional and contributing members of society such was evident in the students' presentation. He encouraged the faculty to look at the mission and vision of RCBC as proof positive of the students who participated in CAMP 2030 global summit.

OTHER BUSINESS

No other business.

ADJOURNMENT OF PUBLIC SESSION

There is no need for an Executive Session. With no further business, Dr. Wright requested a motion to adjourn the Board of Trustees' Meeting. With a motion by Trustee Dr. James Kerfoot and a second by Trustee Kevin Brown, the Board of Trustees' Meeting adjourned at 6:41 PM.

Respectfully submitted,

Dr. Michael A. Cioce
Board Secretary

MAC:lc